

COMMISSIONER PROCEEDINGS

January 16, 2024

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, January 16, 2024. Commissioner Green was absent.

CALL TO ORDER

Board Chair Klindt called the meeting to order at 9:00 A.M.

APPROVAL OF THE AGENDA

On a motion by Busko, seconded by Larson and unanimously carried, the agenda was approved with additions.

APPROVAL OF CONSENT AGENDA

On a motion by Larson, seconded by Busko and unanimously carried, the consent agenda items were approved as follows:

Approval of Consent Agenda

1. Approve Minutes of the January 2nd, 2024, Organizational Meeting
2. Approve Minutes of the January 2nd, 2024, Board Meeting
3. Approve January 16th Bills and Claims
4. Approve Electronic Funds Transfers
5. Approve Resolution-Official Newspaper Designation for 2024
6. Approve Resolution-Publication of Tax Notices During 2024
7. Approve Kids Konnection 2024 Service Agreement
8. Approve Amended UCARE Agreement
9. Approve Partnership 4 Health Shared Services Charter Agreement
10. Approve CMH Respite DHS Amendment No. 5 for Grant Contract No. 173813
11. Approve DSAAA Title IIID contract-Evidence Based Classes

APPROVAL OF COMMISSIONER PER DIEMS

On a motion by Busko, seconded by Larson and unanimously carried, the Board approved the following per diems to-wit:

Rick Busko	\$ 450.00
Jonathan Green	\$ 000.00
Eric Klindt	\$ 1200.00
Dennis Larson	\$ 375.00

Commissioner Green arrived at the meeting at 9:04 A.M.

HEALTH AND HUMAN SERVICES REPORT

Becky Tripp, Health and Human Services Director, provided a monthly department report.

APPROVED DONATION FROM BRECKENRIDGE LUTHERAN CHURCH

On a motion by Green, seconded by Busko and unanimously carried, accepted donation of gift cards from the Breckenridge Lutheran Church.

SOIL AND WATER CONSERVATION DISTRICT

Eric Stroh and Patrick Brejcha provided an update on staffing for the Soil and Water Conservation District.

BUILDING MAINTENANCE REPORT

Glen Roberge, Building Maintenance Supervisor, was unable to attend the meeting, Stephanie Sandbakken, County Administrator provided a quarterly department report.

APPROVED APPOINTMENT OF COUNTY ATTORNEY

On a motion by Larson, seconded by Green and unanimously carried, the appointment of County Attorney, Tegan Peterson.

APPROVED MEMORANDUM OF UNDERSTANDING – ASSISTANT COUNTY ATTORNEY

On a motion by Green, seconded by Larson and unanimously carried, the Memorandum of Understand for the Assistant County Attorney.

APPROVED THE 2024 WESTERN PROBATION SERVICES AGREEMENT

On a motion by Green, seconded by Busko and unanimously carried, the 2024 Western Probation Services Agreement.

RESIDENTS VOICE CONCERNS REGARDING COUNTY ROAD CONDITIONS

County resident, John Thompson, called upon by Chair Klindt, voiced concerns about the condition of some of the County roads, County Road #11 in particular. The Commissioners listened to his concerns and shared communications regarding the conditions.

RESOLUTION AUTHORIZING THE DESIGNATED OFFICIAL NEWSPAPER OF WILKIN COUNTY FOR 2024

On a motion Larson, seconded by Busko and unanimously carried, the Board approved the following resolution:

**RESOLUTION 02-2024
Designated Official Newspaper of Wilkin County for 2024**

WHEREAS, Minnesota Statutes provides that the County Board shall designate the newspaper in which the notice and list of delinquent taxes for the preceding year shall be published.

THEREFORE, BE IT RESOLVED, that Daily News with an office in Wahpeton, North Dakota, be and hereby is designated by the County Board of Wilkin County, Minnesota as the newspaper in which the notices and list of real estate taxes remaining delinquent on the first Monday of January, 2024, and not previously bid in to the State of Minnesota, shall be published.

Adopted this 16th day of January 2024.

Eric Klindt
Board Chair

Attest: _____
Stephanie Sandbakken
County Administrator
(Seal)

RESOLUTION AUTHORIZING THE PUBLICATION OF TAX NOTICES DURING 2024

On a motion Larson, seconded by Busko and unanimously carried, the Board approved the following resolution:

**RESOLUTION 03-2024
Authorizing Publication of Tax Notices during 2024**

WHEREAS, Sec. 385.40, Minnesota Statutes, authorizes the County Auditor-Treasurer-Recorder to publish notices regarding the payment of real estate and personal property taxes in the Official County Newspaper upon the approval of the County Board.

THEREFORE, BE IT RESOLVED, that Bryon Blair, County Auditor-Treasurer-Recorder, be authorized and directed to publish notices in the official newspaper of the County, informing the taxpayers of the approaching time when real estate and personal property taxes become due, delinquent and when penalties and cost will accrue, the cost of said publications not to exceed the sum of \$1,500.00 during 2024.

Adopted this 16th day of January 2024.



Eric Klindt
Board Chair

Attest: _____

Stephanie Sandbakken
County Administrator

(Seal)

COMMITTEE REPORTS/DISCUSSION

- Commissioner Larson will be attending an RWJPA meeting on Friday.
- Commissioner Busko discussed the interviews for County Attorney, attending a Ag Society meeting last week and attending the Top20 Bottom 80 training.
- Commissioner Klindt attended a meeting in Wheaton, MN for the Buffalo Red River Watershed District, went to Nashua, MN and attended a meeting with Dairy Barn and DNR regarding water concerns, attended the Top 20 Bottom 80 training.
- Commissioner Green with also be attending the RWJPA meeting on Friday.


With no further business before the Commission at this regular meeting and the next regular meeting date set for February 6, 2024, in the Commissioners Room at 9:00 A.M.

Commissioner Klindt adjourned the meeting at 9:44 A.M.



Eric Klindt
Board Chair

Attest: _____



Stephanie Sandbakken
County Administrator

(Seal)

Exhibit A
Warrants and Bills

Per Minn. Stat. 375.12, the number of claims totaling \$2,000 or less were 90, amounting to \$49,901.66.

<u>Vendor Name</u>	<u>Amount</u>
Brian's Repair	5,396.37
AMBULANCE SERVICE INC	2,584.00
Association Of MN Counties	16,647.00
CDW Government	8,141.15
Farm City Supply	2,320.47
Farmers Union Oil Of Southern	4,833.43
Geo-Comm Corporation	7,110.45
Human Asset Management LLC	6,000.00
Information Systems Corp	12,282.00
Integrity Employee Benefits, LLC	4,068.00
Liberty Tire Services, Llc	2,277.19
Marshall Law Office	4,550.10
MN Counties Intergovernmental Trust	94,452.00
MN Counties Intergovernmental Trust	23,867.00
MN Counties Intergovernmental Trust	131,240.00
Mn Human Services	4,385.07
Mn Human Services	2,299.76
MNCCC LOCKBOX	20,797.89
Morris Electronics, Inc.	5,568.06
Olson Oil Company,	5,070.73
Otter Tail County	6,468.72
Pemberton Law, PLLP	6,720.00
Pro-West & Associates, Inc.	4,012.78
Ramsey County	3,232.00
Regents Of The U Of M	15,830.98
Smith Motors, Inc	5,277.22
Southern Valley Economic Dev. Authority	21,845.25
Summit Food Service, LLC	4,900.70
Tritech Software Systems	59,290.66
West Central Indexing Llc	5,300.00
West Central Initiative	2,750.00
West Central Regional Juvenile	16,098.00
Wilkin County Health & Human Services	2,116.31