

**COMMISSIONER PROCEEDINGS**

**January 17, 2023**

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, January 17, 2023. Commissioner Green was absent.

**CALL TO ORDER**

Vice Board Chair Hovland called the meeting to order at 1:00 P.M.

**APPROVAL OF THE AGENDA**

On a motion by Larson, seconded by Busko and unanimously carried, the agenda was approved with additions.

**APPROVAL OF CONSENT AGENDA**

On a motion by Klindt, seconded by Larson and unanimously carried, the consent agenda items were approved as follows:

1. January 10, 2023, Board of Commissioners’ meeting minutes
2. Warrants and bills for January 17, 2023 (Exhibit A)
3. County issued credit card request for Joseph Glasrud
4. 2023 Morris Electronics contract
5. Gift card donation in the amount of \$1,180.00 from Breckenridge Lutheran Church
6. Title V Maternal Child Health and Follow Along Program grant for October 19, 2019 through September 30, 2024
7. 2023 Family Home Visiting Strong Foundations grant in the amount of \$32,032.42

**APPROVAL OF COMMISSIONER PER DIEMS**

On a motion by Larson, seconded by Klindt and unanimously carried, the Board approved the following per diems to-wit:

Rick Busko	\$ 300.00
Jonathan Green	\$ 225.00
Lyle Hovland	\$ 300.00
Eric Klindt	\$ 450.00
Dennis Larson	\$ 450.00

Commissioner Green arrived at the meeting at 1:03 P.M.

**WILKIN SWCD PROGRAM UPDATES**

Kim Melton, Wilkin County Soil & Water Conservation District Technician, gave a report on the 2022 Cover Crop, Soil Health and Grade Stabilization Structure programs.

**RESIDENTS VOICE CONCERNS REGARDING COUNTY ROAD CONDITIONS**

County resident, Andy Maier, voiced concerns about the condition of some of the County roads, County Road #32 in particular. The Commissioners listened to his concerns and shared communications with his bus driver regarding the conditions. Residents Jeremy Tischer and Troy Larson also commented their concerns with road conditions.

**RED RIVER COMMUNICATIONS GRANT SUPPORT APPROVED**

Red River Communications, represented by Kari Kleingartner and Deb Syvertsen, shared that they were awarded 2022 Border to Border grant funding and are applying for the 2023 funding. They provided a map which outlined additional underserved areas within Wilkin County where the company plans to bring fiber broadband service if awarded the grant.

On a motion by Klindt, seconded by Larson and unanimously carried, the Board approved signing a letter to formally express the county's support of Red River Communications' Minnesota Border-to-Border and Low-Density Pilot Program Broadband Infrastructure Grant applications.

On a motion by Larson, seconded by Busko and unanimously carried, the Board approved a Memorandum of Understanding agreeing to support Red River Communications in their effort to expand the fiber optic network in Wilkin County.

#### **BUILDING MAINTENANCE REPORT**

Glen Roberge, Building Maintenance Supervisor, provided a quarterly department report. He reported on the status of the generator at the Health and Human Services building and the courtroom ceiling repair. There was a lengthy discussion on the heat pump system in the Law Enforcement Center. Doug Straus, CMTA, provided a proposal to study the current system and propose a plan for repair or replacement based on a large discrepancy in bids received.

#### **HVAC MECHANICAL AND ENGINEERING STUDY MOTION FAILS**

On a motion by Klindt and seconded by Larson, a motion to accept a proposal from CMTA in the amount of \$9,650.00 to perform an HVAC mechanical and engineering study failed to pass with Commissioner Larson voting in favor.

#### **HEALTH AND HUMAN SERVICES REPORT**

Becky Tripp, Health and Human Services Director, provided a monthly department report along with a copy of the Wilkin County Public Health Newsletter. She reported on the number of residents that participate in services provided by their department.

The annual Fraud, Waste and Abuse training for the Board was provided by Tripp.

#### **REQUEST TO CARRY OVER UNUSED GRANT FUNDS APPROVED**

On a motion by Klindt, seconded by Green and unanimously carried, a request to carry over unused Pediatric Suicide Prevention grant funds in the amount of \$10,000.00 to be used in 2023 was approved.

#### **JAIL REPORT**

Tony Harris, Sheriff, provided a quarterly department report for the jail. He reported on personnel, inmates and ongoing projects.

#### **LOST WARRANT RESOLUTION APPROVED**

On a motion by Klindt, seconded by Green and unanimously carried, the Board approved the following resolution:

##### **RESOLUTION 05-2023**

##### **Lost or Destroyed Warrant – Sec 471.415 Minnesota Statutes**

WHEREAS, Napa Central of St. Cloud, MN, has filed her/his affidavit stating that Warrant No. 75892, issued in his/her favor, in the amount of \$806.00 has been lost or destroyed in the following manner:

Lost in mailing; and,

WHEREAS, Sec. 471.415, Minnesota Statutes provide for issuing duplicate warrants for those lost or destroyed and without the filing of indemnifying bond to cover same upon the approval of the Governing Body of the County.

THEREFORE, BE IT RESOLVED, that the County Auditor-Treasurer be authorized to issue a duplicate of the above-mentioned warrant without filing an indemnifying bond and after payment has been stopped on the original warrant issued, by the County Auditor-Treasurer.

Adopted this 17<sup>th</sup> day of January, 2023.

\_\_\_\_\_  
Lyle Hovland  
Board Chair

Attest: \_\_\_\_\_  
Janelle Krump  
County Auditor-Treasurer  
(Seal)

**COMMITTEE REPORTS/DISCUSSION**

- Commissioner Larson reported on the Department Head meeting that he attended.

With no further business before the Commission at this regular meeting and the next regular meeting date set for February 14, 2023, in the Commissioners Room at 1:00 P.M., Commissioner Hovland adjourned the meeting at 3:17 P.M.

\_\_\_\_\_  
Lyle Hovland  
Vice Board Chair

Attest: \_\_\_\_\_  
Janelle Krump  
County Auditor-Treasurer  
(Seal)

Exhibit A  
Warrants and Bills

Per Minn. Stat. 375.12, the number of claims totaling \$2,000 or less were 162, amounting to \$64,592.99.

<u>Vendor Name</u>	<u>Amount</u>	<u>Vendor Name</u>	<u>Amount</u>
Association Of MN Counties	12,397.00	Next Chapter Technology, Inc	21,844.00
Blazer Express	2,644.07	Nexus-Kindred Family Healing	12,258.95
Brian's Repair	12,091.69	Olson Oil Company, Inc	9,723.15
Conzemius Oil Company	8,151.65	Otter Tail County	3,888.87
Counties Providing Technology	7,554.00	Ramsey County	3,079.00
CW Valley Co-Op	4,097.32	RDO Equipment Co.	4,476.76
DEPARTMENT OF TRANSPORTATION	5,134.63	Red River Taxi LLC	6,384.00
Eighth Judicial District Drug Court	9,000.00	Rural Mn Cep Inc.	3,594.81
Farm City Supply	3,120.23	Summerville Electric, Inc	15,000.00
Farmers Union Oil Of Southern	14,657.53	Summit Food Service, LLC	6,397.58
Heinen Environmental Services, Inc.	3,925.00	Team Laboratory Chemical Corp	177,031.25
Information Systems Corp	11,864.00	Todd's Welding Shop, Inc	3,762.46
Integrity Employee Benefits, LLC	3,924.00	Traverse County	35,495.55
Joseph Vertin & Sons Funeral Home	2,415.00	Valley Fab & Repair Inc.	2,031.23
L & O Acres Transport, Inc.	2,565.00	West Central Indexing Llc	5,150.00
Liberty Tire Services, Llc	4,259.00	West Central Initiative	2,600.00
MCCC LOCKBOX	28,483.39	West Central Regional Juvenile	8,689.00
MN Counties Intergovernmental Trust	11,892.00	Wilkin County Public Health	8,725.33
MN Counties Intergovernmental Trust	105,247.00	Wilkin County Treasurer	2,944.64
MN Counties Intergovernmental Trust	92,277.00		