

COMMISSIONER PROCEEDINGS

January 2, 2024

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, January 2, 2024. Commissioner Green was absent.

CALL TO ORDER REGULAR MEETING

Board Chair Klindt called the meeting to order at 9:22 A.M.

APPROVAL OF THE AGENDA

On a motion by Busko, seconded by Busko and unanimously carried, the agenda was approved.

APPROVAL OF CONSENT AGENDA

On a motion by Larson, seconded by Busko and unanimously carried, the consent agenda items were approved as follows:

1. Approve Minutes of the December 19, 2023, Meeting.

HIGHWAY DEPARTMENT REPORT

Brian Noetzelman, County Engineer, provided a monthly department report.

RESOLUTION FOR AGENCY AGREEMENT APPROVED

On a motion by Busko, second by Larson and unanimously carried, the Board approved the following resolution:

**RESOLUTION 03-2024
County State Aid Highway Funds Advance Resolution**

WHEREAS, the County of **WILKIN** is planning to implement County State Aid Street Project(s) in 2024 which will require State Aid funds in excess of those available in its State Aid Regular Construction Account, and

WHEREAS, said County is prepared to proceed with the construction of said project(s) through the use of an advance from the County State Aid Construction Fund to supplement the available funds in their State Aid Regular Construction Account, and

WHEREAS, the advance is based on the following determination of estimated expenditures:

Account Balance as of date 02/01/24	\$2,000,000	
Less estimated disbursements:		
Project# 084-619-44	\$ 2,500,000	
Bond Principle (if any)	\$ _____	
Project Finals (overruns-if any)	\$ _____	
Other _____	\$ _____	
Total Estimated Disbursements		\$2,500,000
Advance Amount (amount in excess of acct balance)		\$ 500,000

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.08, Subd. 5 & 7 and Minnesota Rules, Chapter 8820, and

WHEREAS, the County acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds.

NOW, THEREFORE, Be It Resolved: That the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved County State Aid Highway Project(s) of the County of WILKIN in an amount up to \$ 500,000 in accordance with Minnesota Rules 8820.1500, Subp. 9. I hereby authorize repayments from subsequent accruals to the Regular/Municipal Construction Account of said County from future year allocations until fully repaid.

I, Stephanie Sandbakken, duly appointed and qualified Administrator in and for the County of Wilkin, do hereby certify that the above is a true and full copy of a resolution duly adopted by the County Board of Wilkin County, State of Minnesota, assembled in regular/special session on the 2nd day of January, 2024.



Eric Klindt
Board Chair



Stephanie Sandbakken
County Administrator

(Seal)

HIGHWAY CONSTRUCTION FINAL PAYMENT APPROVED

On a motion by Larson, seconded by Busko and unanimously carried, Highway Construction Contract SP 084-090-004 with Ti-Zack Concrete, Inc. of Le Sueur, MN, approved final payment in the amount of \$4,505.82.

SHERIFF REPORT

Tony Harris, Sheriff, provided a quarterly department report. He reported that the new radio system has not gone live and is awaiting information to when it will and gave the statistics for 2023 calls.

COUNTY ADMINISTRATION REPORT

Stephanie Sandbakken, County Administrator, provided a department report.

MOTION TO APPROVE 2024-2026 LELS LICENSED UNION CONTRACT

On a motion by Busko, seconded by Larson and unanimously carried, approved the 2024-2026 LELS Licensed Union Contract.

MOTION TO APPROVE CSP WORKER From A 4/5 TO FULL-TIME EMPLOYEE

On a motion by Larson, seconded by Busko and unanimously carried, approved CSP worker from a 4/5 to a Full-Time Employee.

DISCUSSION OF 4TH QUARTER 2023 BUDGET REPORT

Stephanie Sandbakken, County Administrator, provided 4th Quarter 2023 budget report.

COMMITTEE REPORTS/DISCUSSION

- Commissioner Klindt discussed the Top20 80 Bottom training that will be held on Wednesday, January 10th at the courthouse and Interviewing for County Attorney.

With no further business before the Commission at this regular meeting and the next regular meeting date set for January 16, 2024, in the Commissioners Room at 9:00 A.M., Commissioner Klindt adjourned the meeting at 10:00 A.M.



Eric Klindt
Board Chair

Attest:



Stephanie Sandbakken
County Administrator

(Seal)