

## **COMMISSIONER PROCEEDINGS**

**October 10, 2023**

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, October 10, 2023. Commissioner Green was absent.

### **CALL TO ORDER REGULAR MEETING**

Board Chair Klindt called the meeting to order at 1:00 P.M.

### **APPROVAL OF THE AGENDA**

On a motion by Larson, seconded by Busko and unanimously carried, the agenda was approved.

### **APPROVAL OF CONSENT AGENDA**

On a motion by Busko, seconded by Larson and unanimously carried, the consent agenda items were approved as follows:

1. September 15, 2023, Board of Commissioners' Meeting Minutes
2. Electronic Funds Transfer for September 12, 2023
3. County issued credit card request for Jared Lamm
4. 2024 Medical Examiner Contract Agreement
5. PSAP funding in the amount of \$38,990.37
6. 2024-2025 Marshall Law Purchase of Services Agreement

### **HIGHWAY DEPARTMENT REPORT**

Troy Wright, Assistant Engineer, provided a monthly engineering update and Tim Christopher, Maintenance Supervisor, provided a monthly maintenance update.

### **RESOLUTION AUTHORIZING FINAL CONTRACT PAYMENT ON CONTRACT 2022-002 APPROVED**

On motion by Larson, seconded by Busko and unanimously carried, the Board approved the following resolution:

**WILKIN COUNTY HIGHWAY DEPARTMENT**  
Highway 75 & 8<sup>th</sup> St. S. Breckenridge, MN 56520  
Contract 2022-002  
Final Pay Request No. 8

**Resolution 30-2023**  
**Wilkin County Highway Department**  
**Certificate of Final Acceptance**  
**Board Acknowledgement**

Contract Number: 2022-002

Contractor: Robert R. Schroeder Construction, Inc.

Date Certified: 9/22/2023

Payment Number: 8

Whereas, Contract No. 2022-0002 has all things completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of the Wilkin County Highway Department and authorize final payment as specified herein.

State of Minnesota

I, Stephanie Sandbakken, County Administrator, within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this 10<sup>th</sup> day of October, 2023.

At Breckenridge, MN  
Signed by Stephanie Sandbakken  
(Seal)

**RESOLUTION OF SUPPORT FOR LRIP PROJECT ON 240<sup>th</sup> AVENUE APPROVED**

On a motion Busko, seconded by Larson and unanimously carried, the Board approved the following resolution:

**Resolution 31-2023**

**RESOLUTION OF SUPPORT FROM SPONSORING AGENCY**

WHEREAS, Local Road Improvement Program (LRIP) funds are available for local agency projects meeting Routes of Regional Significance or Rural Road Safety criteria; and

WHEREAS, Non-state aid cities and townships must have a county sponsor to apply for LRIP funding; and

WHEREAS, Campbell Township has requested that Wilkin County sponsor its application for the reconstruction of 240<sup>th</sup> Avenue from the South County Line to TH #55; and

WHEREAS, Campbell Township will maintain the road for the lifetime of the improvements.

NOW THEREFORE, BE IT RESOLVED: that the County of Wilkin hereby sponsors the application for LRIP funding for the reconstruction of 240<sup>th</sup> Avenue between the South County Line and TH #55.

Adopted this 10<sup>th</sup> day of October, 2023.

\_\_\_\_\_  
Eric Klindt, Chairman  
Wilkin County Board of Commissioners

Attest: \_\_\_\_\_  
Stephanie Sandbakken  
County Administrator

**NEXTERA ENERGY REPORT**

NextERA Energy provided an update on their Deer Creek Wind project in Wilkin County.

**CONCERNS ON UPDATED BLUE TAXI TICKETS PRESENTED**

Mike Ireland, Wahp Breck Taxi owner, along with residents who utilize the Blue Taxi Ticket Program expressed concerns with changes to the program. There are concerns that the program is not affordable for residents on a fixed income and other options do not offer the same conveniences the program provides. No action was taken.

**AMBULANCE COVERAGE WITHIN THE COUNTY**

Sheriff Harris informed the Board that due to staffing issues there are times when ambulance coverage is not provided in Wilkin County. Commissioner Larson is going to contact Ambulance Services, Inc. to discuss the situation.

**TABLED REPAIR AND CONVERSION OF PARKING LOT AND BUILDING LIGHTS REVISITED**

Glen Roberge, Building Maintenance Supervisor, provided an updated quote a quote from Summerville Electric in the amount of \$8,407.00 to repair and replace the parking lot exterior lighting at the Courthouse and Law Enforcement Center.

On a motion by Larson, seconded by Busko and unanimously carried, the tabled motion presented on September 12, 2023, was rescinded.

**EMPLOYEES RECOGNIZED FOR OUTSTANDING SERVICE**

Correctional Officers Camden Schweiger and Alex Jaroszewski were nominated and recognized for the outstanding service they provide to Wilkin County.

**VETERANS SERVICE OFFICER RETIREMENT RECOGNITION**

Wilkin County Veterans Service Officer, Russ Foster, was recognized in honor of his upcoming retirement.

**REQUEST TO FILL VACANT CORRECTIONAL OFFICER POSITION APPROVED**

On a motion by Larson, seconded by Busko and unanimously approved, a request to fill Correctional Officer position vacancy was approved.

**COMMITTEE REPORTS/DISCUSSION**

- Commissioner Larson provided an update from the Minnesota Rural Counties meeting and provided their legislative priorities during the next legislative session. He also announced that Mike Koehler has been named the new Executive Director for CPT.
- Commissioner Busko gave an update on contract negotiations.
- Commissioner Klindt reported that he assisted with the Veterans Service and Extension office moves. He also reported on the Central Minnesota Emergency Services Board meeting.

With no further business before the Commission at this regular meeting and the next regular meeting date set for October 17, 2023, in the Commissioners Room at 1:00 P.M., Commissioner Klindt adjourned the meeting at 2:47 P.M.

\_\_\_\_\_  
Eric Klindt  
Board Chair

Attest: \_\_\_\_\_  
Stephanie Sandbakken  
County Administrator  
(Seal)