

**COMMISSIONER PROCEEDINGS**

**October 17, 2023**

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, October 17, 2023. All Commissioners were present.

**CALL TO ORDER REGULAR MEETING**

Board Chair Klindt called the meeting to order at 1:00 p.m.

**APPROVAL OF THE AGENDA**

On a motion by Green, seconded by Busko and unanimously carried, the agenda was approved with additions.

**APPROVAL OF THE CONSENT AGENDA**

On a motion by Larson, seconded by Green and unanimously carried, the consent agenda items were approved as follows:

1. Approve Minutes of the October 10, 2023, Meeting
2. Approve Warrants and Bills for October 17, 2023
3. Approve AmeriCorp Site Agreement
4. Approve Letter of Understanding with Dr. Molstre for consultation and clinical supervision services
5. Approve 2024 Minnesota Department of Human Services, Behavioral Health Division grant for mental health assessments

**APPROVAL OF PER DIEMS**

On a motion by Green, seconded by Busko and unanimously carried, the Board approved the following per diems to-wit:

Rick Busko	\$ 225.00
Jonathan Green	\$ 0.00
Eric Klindt	\$ 0.00
Dennis Larson	\$ 0.00

**HEALTH AND HUMAN SERVICES REPORT**

Becky Tripp, Health and Human Services Director, provided a monthly department report.

**FLU SHOT PAYMENTS FOR UNINSURED EMPLOYEES APPROVED**

On a motion by Green, seconded by Busko and unanimously carried, flu shot payments for uninsured employees were approved.

**DNR PRESENTATION ON WATER APPROPRIATION PERMITS**

Joshua Prosocki, Department of Natural Resources Groundwater Appropriation Hydrologist, presented the Water Appropriation Permit, process and the how it specifically relates to Riverview’s Champion Dairy.

**CSAH #5 CLOSURE EXTENED**

On a motion by Larson, seconded by Green and unanimously carried, an extension for the permit to temporarily close CSAH #5 in front of St. Mary’s School was approved until August 1, 2024.

**AMC ANNUAL MEETING**

The Association of MN Counties annual conference will be held December 4 - 6, 2023. County Administrator, Stephanie Sandbakken, Commissioner Larson, and Commissioner Busko will attend. Commissioner Larson will be designated as the voting delegate with Commissioner Busko as the alternate.

**EMERGENCY MANAGEMENT PERFORMANCE GRANT APPROVED**

On a motion by Green, seconded by Busko and unanimously carried, the Minnesota Department of Public Safety 2022 Emergency Management Performance Grant in the amount of \$20,267.00 was approved.

**CLOSED SESSION PURSUANT TO MINN. STAT. 13D.05, SUBD. 3**

On motion by Green, seconded by Larson and unanimously carried, the Board closed the public meeting to discuss negotiation strategies under Minnesota Statute 13D.05, Subd. 3 at 1:51 P.M.

On motion by Green, seconded by Busko and unanimously carried, the Board reopened the public meeting at 2:00 P.M.

**REVISED JOINT POWERS LAW ENFORCEMENT AGREEMENT APPROVED**

On a motion by Green, seconded by Busko and unanimously carried, a revised Joint Powers Law Enforcement Agreement with the City of Breckenridge was approved.

Commissioner Klindt left the meeting at 2:07 P.M.

**COMMITTEE REPORTS/DISCUSSION**

- Commissioner Green discussed CAPLP and JPA meetings he attended.
- Commissioner Larson gave an update on the conversation he had with Ambulance Services, Inc. on the coverage.

With no further business before the Commission at this regular meeting and the next regular meeting date set for November 14, 2023, in the Commissioners Room at 1:00 p.m., Commissioner Larson adjourned the meeting at 2:19 P.M. on a motion by Busko, seconded by Green and unanimously carried.

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Eric Klindt  
Board Chair

Attest: \_\_\_\_\_  
Stephanie Sandbakken  
County Administrator  
(Seal)

Exhibit A  
Warrants and Bills

Per Minn. Stat. 375.12, the number of claims totaling \$2,000.00 or less were 85, amounting to \$35,834.10.

<u>Vendor Name</u>	<u>Amount</u>
Advanced Correctional Healthcare, Inc.	4,529.52
Blazer Express	4,190.87
CDW Government	27,240.77
Code 4 Services, Inc.	78,376.35
Conzemius Oil Company	3,058.60
Counties Providing Technology	6,879.00
ELITE Heating and Air, Inc.	6,759.57
Esri, Inc.	9,942.00
Farmers Union Oil Of Southern	5,602.30
Hancock Concrete Products	80,991.72
Innovative Office Solutions	2,357.63
Iverson Repair	3,143.17
Kris Engineering, Inc.	9,192.00
Liberty Tire Services, Llc	4,554.38
Machine Design, Inc.	20,115.93
Mn Human Services	19,529.43
MNCCC LOCKBOX	5,130.76
Morris Electronics, Inc.	6,826.53
OK Tire Store Inc	4,237.80
Olson Oil Company, Inc	4,804.27
Pemberton Law, PLLP	5,174.94
Pro-West & Associates, Inc.	7,522.30
Razor Tracking, Inc.	2,390.00
Regents Of The U Of M	42,275.69
SeaChange Print Innovations	2,592.50
Summit Food Service, LLC	9,740.86
True North Steel	5,402.50
Turner Sand & Gravel, Inc.	103,721.28
West Central Regional Juvenile	17,288.00