

**COMMISSIONER PROCEEDINGS**

**December 19, 2023**

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, December 19, 2023. Commissioner Klindt joined via teams from the Snake Den Lodge, 110 Medicine Creek Drive, Presho, SD 57568.

**CALL TO ORDER REGULAR MEETING**

Board Vice Chair Larson called the meeting to order at 8:00 a.m.

**APPROVAL OF THE AGENDA**

On a motion by Green, seconded by Klindt and unanimously carried, the agenda was approved with additions.

**APPROVAL OF THE CONSENT AGENDA**

On a motion by Busko, seconded by Green and unanimously carried, the consent agenda items were approved as follows:

- 1) Approve Minutes of December 7<sup>th</sup>, 2023, Truth in Taxation Meeting
- 2) Approve Minutes of the December 12<sup>th</sup>, 2023, Meeting
- 3) Approve December 19<sup>th</sup>, 2023, Bills and Claims
- 4) Approve Northwest Regional Development Commission (Dancing Sky) Service Agreement
- 5) Approve NAS-PLUS Consortium Grant
- 6) Approve Child Teen Checkup Grant Award (P4H)
- 7) Approve Rural MN CEP SNAP Contract
- 8) Approve CCRI Contract Agreement
- 9) Approve MN Department of Human Services County Grant Contract

**APPROVAL OF PER DIEMS**

On a motion by Green, seconded by Klindt and unanimously carried, the Board approved the following per diems to-wit:

Rick Busko	\$ 600.00
Jonathan Green	\$ 0.00
Eric Klindt	\$ 0.00
Dennis Larson	\$ 750.00

**HEALTH AND HUMAN SERVICES REPORT**

Becky Tripp, Health and Human Services Director provided a monthly department report.

**AUTHORIZE LARAE KUHFAL, ANDREA BOESEN, AND BECKY TRIPP AS SIGNER ON ALL WILKIN COUNTY HHS FINANCIAL ACCOUNTS FOR BREMER BANK AND CHANGE OF BANK VENDOR**

On a motion by Green, seconded by Klindt and unanimously carried, approved a change from BMO bank to Bremer Bank and to add LaRae Kuhfal, Andrea Boesen, and Becky Tripp, as signers on all Wilkin County HHS Wilkin County financial accounts for Bremer Bank.

**FUNERAL LEAVE UPDATE APPROVED**

On a motion by Klindt, seconded by Busko and unanimously carried, approved the updated funeral leave policy.



Dennis Larson  
Board Vice Chair

Attest:   
Stephanie Sandbakken  
County Administrator  
(Seal)

Exhibit A  
Warrants and Bills

Per Minn. Stat. 375.12, the number of claims totaling \$2,000.00 or less were 103, amounting to \$46,392.33

<u>Vendor Name</u>	<u>Amount</u>
Advanced Correctional Healthcare, Inc.	5,337.41
CHARM-TEX, INC.	2,801.00
City Of Barnesville	2,000.00
Cooper's Office Supply, Inc	2,828.34
Counties Providing Technology	6,879.00
CW Valley Co-Op	3,501.21
David Drown Associates, Inc.	5,117.78
Farmers Union Oil Of Southern	5,406.63
Kris Engineering, Inc.	5,406.63
Lenovo, Inc.	4,765.80
Liberty Tire Services, LLC	4,554.38
Machine Design, Inc.	5,974.66
Midway Ford Company	3,786.00
MNCCC LOCKBOX	9,451.03
Motorola Solutions Connectivity, Inc.	2,820.00
Mudpumpers Mudjacking	7,000.00
On-Site Wash & Drain Cleaning	7,200.00
Summit Food Service, LLC	7,143.72
West Central Regional Juvenile	16,098.30