

COMMISSIONER PROCEEDINGS

February 20th, 2024

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, February 20th, 2024. Commissioner Green was absent.

CALL TO ORDER

Board Chair Klindt called the meeting to order at 9:00 A.M.

APPROVAL OF THE AGENDA

On a motion by Larson, seconded by Busko and unanimously carried, the agenda was approved with additions.

COUNTY COMMISSIONER OATH OF OFFICE

Board Chair Klindt swore in Jon Braton Sr. as a Wilkin County Commissioner.

APPROVAL OF CONSENT AGENDA

On a motion by Braton, seconded by Busko and unanimously carried, the consent agenda items were approved as follows:

Approval of Consent Agenda

1. Approve Minutes of the February 6th, 2024, Board Meeting.
2. Approve CaseWorks hosting agreement with Clay County.
3. Approve CIBS host county contract LLS.
4. Approve Electronic Funds Transfers
5. Approve February 20th, 2024, Bills and Claims

APPROVAL OF COMMISSIONER PER DIEMS

On a motion by Busko, seconded by Larson and unanimously carried, the Board approved the following per diems to-wit:

Rick Busko	\$	525.00
Jonathan Green	\$	000.00
Eric Klindt	\$	825.00
Dennis Larson	\$	525.00
Jon Braton Sr.	\$	

HEALTH AND HUMAN SERVICES REPORT

Becky Tripp, Health and Human Services Director, provided a monthly department report.

RESOLUTION AUTHORIZING SUPPORTING CLAY COUNTY PRTF FACILITY BOND REQUEST

On a motion Larson, seconded by Braton and unanimously carried, the Board approved the following resolution:

RESOLUTION 05-2024

Supporting Clay County PRTF Facility Bond Request

WHEREAS, throughout Minnesota there is inadequate capacity in the continuum of care to support children with high acuity, complex and/or co-occurring conditions that include violent or sexually inappropriate behavior and/or physical health challenges; and

WHEREAS, Psychiatric Residential Treatment Facilities (PRTF) are a part of this continuum for children and youth under age 21 with complex mental health conditions and aggression; and

WHEREAS, currently there are four PRTF facilities operational in Minnesota with a total capacity of 166 beds and an additional PRTF set to open soon; and

WHEREAS, there is a need for additional PRTF beds in the State of Minnesota to meet the needs of children with serious and complex mental health needs; and

WHEREAS, the location of PRTF beds must be spread across the state to ensure equal access and proximity to a child's home community, family, and service providers; and

WHEREAS, Clay County is committed to establishing a PRTF and will partner with an eligible provider in the delivery of PRTF services; and

WHEREAS, Clay County is seeking Minnesota bond funds to aid in land acquisition and building a PRTF;

THEREFORE, BE IT RESOLVED, the Wilkin County Board of Commissioners via this Resolution, supports Clay County to request Minnesota bond funds for infrastructure in the development of a Psychiatric Residential Treatment Facility in Clay County.

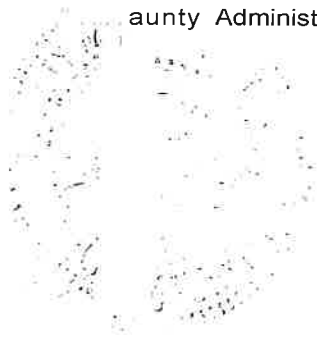
Adopted this 20th day of February, 2024.



Board Chair

Attest. 
Stephanie Sandbakken

County Administrator



2024 COMMITTEE RE- APPOINTMENTS

Approval the following committee re-appointments for 2024:

2024 Committees

Courthouse & Grounds Committee	Eric Klindt	Dennis Larson
Purchasing Committee	Rick Busko	Dennis Larson

Joint LEC (County/City) Committee	Board Chair	County Sheriff
	County Administrator	Dennis Larson
Budget Committee	All Commissioners	
Lakes & Prairies Community Action Executive Board	Rick Busko	Jonathan Green
Land of the Dancing Sky Board	Dennis Larson	Eric Klindt (Alt)
West Central Juvenile Center Advisory Board	Eric Klindt	Jonathan Green (Alt)
AMC Delegates	All Commissioners County Administrator	County Attorney
Lake Agassiz Regional Library Board	Jon Braton Sr.	Eric Klindt (Alt)
MN Joint Powers Red River Basin Commission Board	Jonathan Green	Eric Klindt (Alt)
Law Library Committee	Rick Busko	
Investment Committee	County Auditor-Treasurer-Recorder Rick Busko	Angie Cleveland Jared Nordick
Environmental Advisory Committee	Breanna Koval Jason Beyer Troy Larson Gerald Nordick Eric Klindt (Alt)	Craig Lingen Jonathan Green Tony Nordick Bob Westfall
WACCO	Rick Busko	
Appeals Committee for Noxious Weeds	Dennis Larson	Eric Klindt
Cooperative Extension Committee (3 year terms)	Rick Busko - Indefinite Eric Klindt Bryon Blair-Indefinite Karensa Tischer (Breckenridge) Christie Erickson (Wolverton) - 2026 Nancy Wulfekuhle (Wolverton) - 2026 Steve Holzbauer (Breckenridge) - 2024 Ben Loll (Campbell) - 2024 Emma Burt (Rothsay) - 2024	
County Planning Commission (4 year terms)	Eric Klindt - Indefinite Ben Loll (Campbell) - 2027 Terry Tschakert (Kent) - 2027 Kelly Voss (Campbell) - 2025 Terry Czichotzki (Barnesville) - 2026	

	Vacant (Wolverton) - 2026	
West Central Initiative	Rick Busko - Economic Development District Board	
Technology Committee	Dennis Larson	Eric Klindt
	Troy Wright	Becky Tripp
		Jared Lamm
	Bryon Blair	Breanna Koval
	Ashley Riel	Stephanie Sandbakken
	Amy Schulz	Samantha Pauly
Safety & Security Committee	Rick Busko	Emergency Management Dir
	Highway Mtce Supervisor	Brenda Conzemius
	Sheriff	Shelly Heinz
	Ashley Wiertzema	O'Dell Hinders
	Building Mtce Supervisor	County Administrator
	Jail Administrator	Eric Klindt
	Amy Schulz	
Children's Collaborative	Ashley Thompson	LaRae Kuhfal
	Chris Petersen	Tom Haire
	Craig Peterson	Lori Schwartz
	Sarah Barth	Mary Ann Conrad
	Becky Tripp	Mandy Steinberger
	Dennis Larson	Juvenile Probation Officer
	Jonathan Green	Wade Johnson
	Kyle Edgerton	
Adult Mental Health Advisory Council	Jan Resler	Shawna Korinek
	John Molstre, PHD	Becky Tripp
	Eric Klindt	Andrea Fritz
	Terry Hasbargen	Del Nasri
	Linda Friederichs	Dennis Larson
	Dave Offner	Amber Sheeley
	Pastor Mark Gronseth	Mata Peterson
	Kara Kulvers	Sarah Barth
	Bridget Hansen	Ashley Wiertzema
Preplacement Prevention Committee	County Attorney	Leah Spanswick
	Juvenile Probation Officer	
	John Molstre, PHD	Open Social Worker
	Sarah Barth	Jonathan Green
	Katie Skansgaard	Dennis Larson
	Open Social Worker	Becky Tripp

Personnel Committee	County Administrator Rick Busko	Eric Klindt
Negotiating Committee	County Administrator Rick Busko	Jonathan Green Auditor-Treasurer
Insurance Committee (3 year terms)	Jonathan Green - Indefinite Rick Busko-Indefinite County Administrator - Indefinite Auditor-Treasurer-Recorder- Indefinite Sheriff (Elected) - 2026 Brenda Conzemius (Confidential) - 2026 Michelle Snobl (Dept Head) - 2026 Shalyn Reiff (Courthouse) - 2023 Zarek Reiff (AFSCME) - 2023 Bridget Hansen (Professional) - 2024 Ryan Grant (LELS Licensed) - 2024 Jodi Sand (LELS Nonlicensed) - 2024 Tina Reff (Courthouse) - 2024 Andrea Fritz (Professional) - 2025 Shelly Heinz (Supervisors) - 2025 Tim Marquardt (AFSCME) - 2025 Laurie Gladback (Confidential) - 2025	
Partnership 4 Health	Rick Busko	Dennis Larson (alt)
Richland-Wilkin Joint Powers Board	Dennis Larson Jon Braton Sr.	
Minnesota Rural Counties	Dennis Larson	All Commissioners (Alt)
Central MN Regional Radio Board	Eric Klindt	Dennis Larson
Minnesota Counties Intergovernmental Trust (MCIT)	Board Chair Board Vice-Chair (Alt) Dennis Larson	
Southern Valley Economic Development Authority	Stephanie Sandbakken	Joe Tillman
Wilkin County Economic Development Authority	Sheri Friederichs George Schuler IV Luke Wiertzema Stephanie Sandbakken Sec. Dennis Larson	Eric Klindt Steve Haire Rick Steckler Justin Neppl
WE Care Coalition	Eric Klindt	Rick Busko

Counties Providing Technology	Dennis Larson	Eric Klindt (Alt)
Buffalo Red River Watershed District	Cathy Affield, Mgr Troy Larson, Mgr	Jonathan Green (Alt) Jon Braton Sr.
Bois de Sioux Watershed District	Eric Klindt Jason Beyer, Mgr	Dennis Larson (Alt)
Western Probation Services	Jonathan Green Board Chair	Dennis Larson (Alt)
Agricultural Society	Rick Busko	
Substance Use Disorder Advisory Council	Jonathan Green Becky Tripp Ashley Wiertzema Rick Busko	Bridget Hansen Kris Karlgaard Tony Harris Mata Peterson

2024 Memberships

Association of MN Counties
Red River Valley Dev. Association

WACCO
International Coalition
NACo

Minnesota Rural Counties
Lakes Country Service Cooperative

APPROVAL THE TEMPORARILY APPOINTMENT OF CHRIS CADEM FOR COUNTY ATTORNEY

On a motion by Busko, seconded by Braton and unanimously carried, the temporarily appointment of County Attorney, Chris Cadem.

INFORMATIONAL UPDATE:

Stephanine Sandbakken, County Administrator, updated the Board regarding funds available to Wilkin County per Minnesota Legislative session.

COMMITTEE REPORTS/DISCUSSION

- Commissioner Busko attended the grievance meeting and a Public Health Board meeting.
- Commissioner Larson attended a RWJPA meeting, Informational meeting regarding Northport housing, APT meeting, and Infinity meeting.
- Commissioner Klindt attended Department Head meetings, Canvassing for election and a reminder for the township meeting on March 7th.

With no further business before the Commission at this regular meeting and the next regular meeting date set for March 12th, 2024, in the Commissioners Room at 9:00 A.M.

Commissioner Klindt adjourned the meeting at 9:49 A.M.



Eric Klindt
Board Chair


Attest: 
Stephanie Sandbakken
County Administrator
(Seal)

Exhibit A
Warrants and Bills

Per Minn. Stat. 375.12, the number of claims totaling \$2,000 or less were 110, amounting to \$57,809.06.

<u>Vendor Name</u>	<u>Amount</u>
Auto-Owners Insurance	2,372.00
Advanced Correctional Healthcare, Inc.	5,337.41
AMBULANCE SERVICE INC	5,564.50
American Solutions For Business	2,565.90
Auto-Owners Insurance	2,358.00
Breckenridge Senior Citizen Center	3,000.00
Catalis PWE, LLC	4,195.00
Central States Wire Products	3,631.00
City Of Breckenridge	6,000.00
Code 4 Services, Inc.	10,493.36
Counties Providing Technology	7,162.00
DebtBook	5,000.00
Ds Solutions, Inc.	2,688.00
Election Systems & Software, Inc.	4,398.60
Farmers Union Oil Of Southern	6,393.06
G & R Controls	6,414.50
Jirak Trucking, Inc.	2,700.00
Lake Agassiz Regional Library	14,922.50
Liberty Tire Services, Llc	2,255.91
Minnesota Sheriff's Association	4,487.83
Mn Human Services	2,186.02
Mn State Auditor	7,836.00
Morris Electronics, Inc.	6,893.60

Napa Central MN	2,036.91
Primadata, LLC	2,000.00
Pro-West & Associates, Inc.	6,678.01
RDO Equipment Co.	38,659.48
SeaChange Print Innovations	7,972.10
Summit Food Service, LLC	13,091.25
Team Laboratory Chemical Corp	147,125.00
Top 20 Training, LLC	6,129.00
West Central Regional Juvenile	16,098.00
Total	358,644.94