

County Wide Services

Electronic Documents Requests for 10 or more electronic documents	\$0.50/document, \$10 fee for portable transfer tool (CD, Jump Drive, etc.)
Electronic Image	\$0.25/page
Fax Machine Usage	Local: \$1.00 first page, \$0.30 for each additional page Long Distance: \$4.00 first page, \$1.50 for each additional page International: \$10 first page, \$3.00 for each additional page
Non-Sufficient Fund (NSF) Check Or Other Returned Check	\$30.00 per returned item
Photocopying: Black and white	Letter or legal size: \$0.25 per page 11"x17" size: \$0.50 per page
Photocopying: Color	\$1.50 per page
Postage	Federal rates
Public Data Information Gathering and Research	Counties are authorized to charge a "reasonable fee" including: cost of materials, cost of labor, mailing cost, and any special production costs – MN Statutes 13.03 and MN Rule 1205.03
<p>Note: The fees for services listed on this page are used by all Wilkin County divisions unless a department specifically lists a different rate in this fee schedule.</p> <p>An asterisk (*) by any fee listed in this fee schedule indicates the fee is set by the Federal or State government and is subject to change at any time during the year by either Federal or State government without County Board action. The amount listed in the fee schedule reflects the fee amount set by the Federal or State government as of the date the County Board adopted the fee schedule.</p>	

Assessor

Tax Estimates		
Item	Fee	Comments
Simple tax estimate	\$10.00	Given value and classification
Complex tax estimate	\$20.00	Splits, Contribution, what-if (we determine value)
If written, fax or e-mail	\$5.00	In addition to estimate

****no charge to tax payers on losing homestead after receiving notification from Assessor's Office.**

Research		
Item	Fee	Comments
Simple Research/Capital Gains, etc.	\$5.00	1992 and newer
Complex Research	\$10.00	1991-older
If written, fax or e-mail	\$5.00	In addition to research fee.

Auditor-Treasurer

Auctioneer License	\$20.00
Confession of Judgement	\$250.00
Dance Hall License	\$50.00
Dangerous Dog Annual Fee	\$105.00
Delinquent Tax Publishing Fee	\$50.00 per parcel the first year the delinquent tax is published
Driver's License Fees*	Class A, regular: \$50.25 Class A, under age 21: \$30.25 Class B, regular or under age 21: \$42.25 Class C, regular or under age 21: \$35.25 Class D, regular or under age 21: \$31.25 Provisional Driver's License: \$18.50 Class D Provisional license upgrade to under age 21 driver's license (no violations on record \$3.50 credit): \$27.75 Duplicate Driver's License – all classes: \$17.00 Enhanced Driver's License (in addition to applicable Driver's License card fee): \$15.00

Driver's License Manuals	\$5.00 Driver's Manual \$5.00 Motorcycle Manual \$9.00 Commercial Driver's Manual
Escrow Fee	\$5.00 per parcel
Filing Fees	Notary Filing: \$20.00 Ordination Credential Filing: \$40.00
Identification Cards*	Under age 65: \$21.50 Age 65 and Older: \$20.75 Physical Disability, Developmental Disability or Qualified Mental Illness: \$0.50 Enhanced Identification Card (in addition to applicable ID card fee): \$15.00
Motorized Bicycle Operator's Permit*	Motorized Bicycle Operator's Permit before age 21 and valid to 21: \$17.75 Knowledge test and 30-day Instruction Permit: \$6.75 Duplicate of Renewal Permit; \$13.25 Renewal, age 21 or older: \$23.75
Permits/Endorsements*	Class A, B, or C Instruction Permit: \$10.50 Class D Instruction Permit: \$15.50 Motorcycle Instruction Permit/First Time Endorsement Fee: \$29.00 Motorcycle Endorsement Renewal: \$17.00
Split Parcel Request	\$50.00 per parcel
State Deed Fee	\$25.00
Temporary On-Sale Liquor License	\$25.00 per event
Tobacco Administrative Penalties	First violation: \$100.00 penalty and a written violation warning Second violation: \$200.00 penalty and 3 day suspension; if found unlawfully selling tobacco products or tobacco related devices during a period of suspension, the license shall be revoked. Third violation: \$400.00 and 10 days suspension; if found unlawfully selling tobacco products or tobacco related devices during a period of suspension, the license shall be revoked.
Tobacco License	\$200.00 Penalty for late payment: 1-7 days: 15% 8-30 days: 25%

	Over 30 days: The activity for which a license is required shall cease. If a new license or permit is approved, the fee shall consist of the amount set forth for new licenses and permits plus 25% late penalty fee.
Vital Statistics*	Birth Certificate (Certified): \$26.00 with tangible interest Birth Certificate (Certified): \$19.00 each additional copy of the certificate Birth Certificate (Non-Certified): \$13.00 Death Certificate: \$13.00 Death Certificate: \$6.00 each additional copy of the certificate Marriage Certificate (Certified): \$9.00 Marriage License: \$40.00 reduced fee if requirements are met Marriage License: \$115.00 Fee to Amend a Vital Record: \$40.00

Environmental

Building Permits	\$75.00
Sewage System Permits	Contractor Installed (1 trip): \$100.00 Homeowner Installed (3 trips): \$200.00 Additional Trips: \$50.00 per trip
Conditional Use Permit	\$500.00
Variance Application	\$500.00
Rezone Application	\$250.00
Subdivision Application	\$500.00
After-the-Fact Permit	\$500.00
Floodplain Map Evaluation	\$25.00
Wetland Conservation Act Application and Review	\$150.00
Solid Waste Hauler	\$100 per application and \$50.00 per truck \$50.00 late fee for renewal applications not received by 12/31
Non-Resident Recycling Fees	Passenger Car and Pickup Tires: \$2.00 per tire Truck Tires: \$10.00 per tire Oversize Tires (anything larger than a truck tire): \$40.00 per tire Oil Filters: \$1.00 per filter Batteries: \$2.00 per battery

	Waste Oil: No charge
Fluorescent Bulb Recycling Fees	Non-residents and all contractors: \$0.14 per bulb
Solid Waste Management Services (MN Stat. 400.08)	Households: \$30.00 (all homestead property will be assessed as a household) Apartments: \$25.00 Fire Department/Community Halls: \$20.00 Churches: \$25.00 Businesses: Motels: \$5.00 per room X-Small (In Home Business): \$20.00 Small (0-4,000 sq ft): \$55.00 Medium (4,001-8,000 sq ft): \$75.00 Large (8,001-12,000 sq ft): \$155.00 X-Large (12,001 + sq ft): \$255.00

Family Services

Foster Care Parent Fee	Amount due based on Minnesota Dept of Human Services Bulletin for Federal Poverty Guidelines
Detox Fee Schedule	Percentage of amount due based on Minnesota Dept of Human Services Bulletin for Federal Poverty Guidelines

Highway

Construction Materials Special Overweight Annual Permit (MN Stat. 169.869)	Six Axle (90,000 lbs.): \$300 per truck/trailer Seven Axle (97,000 lbs.): \$500 per truck/trailer
Farm Products Special Overweight Annual Permit (MN Stat. 169.865)	Six Axle (90,000 lbs.): \$300 per truck/trailer Seven Axle (97,000 lbs.): \$500 per truck/trailer
Application for Access Driveway Permit	\$500.00 deposit (To be returned upon approval of completed work)
Mailbox Support Fee	\$100.00 (includes installation)

Public Health

Food and Beverage Program	FB-1 Base Fee: \$175.00 FB-2 Limited Food Menu: \$60.00
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	FB-3 Small Establishment: \$120.00 FB-4 Medium Establishment: \$310.00 FB-5 Large Establishment: \$540.00 FB-6 Special Event – No Base: \$50.00 FB-7 Small Menu B & B: \$120.00 FB-8 Small Menu Boarding: \$120.00 FB-9 Food Cart: \$60.00 FB-10 Mobile Food Unit: \$60.00 FB-11 Seasonal Permanent: \$60.00 FB-12 Seasonal Temporary: \$60.00 FB-13 Beer or Wine Table Service: \$60.0 FB-14 Alcohol Service from Bar: \$165.00 FB-15 Late Fee up to 30 days: \$120.00 FB-16 Late Fee > 30 days: \$360.00 FB-17 Mobile Food Unit Late Fee: \$60.00 FB-18 Individual Water or Sewer: \$60.00, only one individual water or individual sewer fee is applied per licensed establishment FB-19 Late Fee for Food Cart, Seasonal Temp Stand, Season Perm. Stand or Special Event: \$60.00 FB-20 Re-Inspection Fee: \$125.00 Additional Food Service: \$150.00 HACCP Verification: \$175.00
Schools	SC-1 Base Fee: \$175.00 SC-2 Limited Food Menu: \$60.00 SC-3 Small Establishment: \$120.00 SC-4 Medium Establishment: \$310.00 SC-5 Large Establishment: \$540.00 SC-6 Additional Inspection Fee: \$250.00 SC-7 Late Fee up to 30 days: \$120.00 SC-8 Late Fee > 30 days: \$360.00 SC-9 Re-Inspection Fee: \$125.00 School Concession Stands: \$60.00 Additional Food Service: \$150.00
Mobile Home Parks	MH-1 Base Fee: \$175.00

	<p>MH-2 Year Round: \$4 per site MH-3 Late Fee up to 30 days: \$120.00 MH-4 Late Fee > 30 days: \$360.00 MH-5 Individual Water or Sewer: \$60.00, only one individual water or individual sewer fee is applied per licensed establishment MH-6 Re-Inspection Fee: \$125.00</p>
Recreational Campground	<p>RC-1 Base Fee 24 or Less Sites: \$50.00 RC-2 Base Fee 25-99 Sites: \$212.00 RC-3 Base Fee > 99 Sites: \$300.00 RC-4 Seasonal (6 months or less): \$4.00 per site RC-5 Late Fee up to 30 days: \$120.00 RC-6 Late Fee > 30 days: \$360.00 RC-7 Special Event Camp Base Fee: \$150.00 RC-8 Special Event Camp Site Fee: \$1.00 per site RC-9 Individual Water or Sewer: \$60.00, only one individual water or individual sewer fee is applied per licensed establishment RC -10 Late Fee Special Event Camping: \$360.00 RC-11 Re-Inspection Fee: \$125.00</p>
Youth Camp	<p>YC-1 Up to 99 campers: \$325.00 YC-2 100-199 campers \$550.00 YC-3 200 or more campers: \$750.00 YC-4: Individual Water or Sewer: \$60.00, only one individual water or individual sewer fee is applied per licensed establishment YC-5 Late Fee up to 30 days: \$120.00 YC-6 Late Fee > 30 days: \$360.00 YC-7: Re-Inspection Fee: \$125.00</p>
Lodging (Maximum \$1,000.00)	<p>LG-1 Lodging Base Fee: \$175.00 LG-2 Number of Units x Rate: \$10.00 per unit LG-3 Individual Water or Sewer: \$60.00, only one individual water or individual sewer fee is applied per licensed establishment LG-4 Late Fee up to 30 days: \$120.00 LG-5 Late Fee > 30 days: \$360.00 LG-6 Re-Inspection Fee: \$125.00</p>
Swimming Pools and Spas	<p>SP-1 Base Fee for standalone pools: \$175.00</p>

	<p>SP-2 Public Swimming Pools: \$355.00 SP-3 Each Additional Pool: \$200.00 SP-4 Spa Pool: \$200.00 SP-5 Each Additional Spa: \$110.00 SP-6 Late Fee up to 30 days: \$120.00 SP-7 Late Fee > 30 days: \$360.00 SP-8 Individual Water or Sewer: \$60.00, only one individual water or individual sewer fee is applied per licensed establishment SP-9 Re-Inspection Fee: \$125.00</p>
Plan Review Program – New Construction	<p>PR-1 Limited Food Menu: \$275.00 PR-2 Small Establishment: \$400.00 PR-3 Medium Establishment: \$450.00 PR-4 Large Establishment: \$500.00 PR-5 Additional Food Service: \$155.00 per service PR-7 Alcohol Service from Bar: \$250.00 Food Cart: \$250.00 Seasonal Permanent Food Stand: \$250.00 Mobile Food Unit: \$350.00 HACCP Plan Review: \$500.00/plan PR-8 Lodging < 25 Rooms: \$375.00 PR-9 Lodging 25 to 99 Rooms: \$400.00 PR-10 Lodging 100 Rooms or More: \$500.00 PR-11 Lodging 1 to 4 Cabins: \$350.00 PR-12 Lodging 5 to 9 Cabins: \$400.00 PR-13 Lodging 10 Cabins or More: \$450.00 MHP/RCA/SECA Plan Review PR-14 Less than 25 sites: \$375.00 PR-15 25 to 99 sites: \$400.00 PR-16 100 sites or more: \$500.00</p>
Plan Review Program – Remodel	<p>RR-1 Limited Food Menu: \$250.00 RR-2 Small Establishment: \$300.00 RR-3 Medium Establishment: \$350.00 RR-4 Large Establishment: \$400.00 RR-5 Additional Food Service: \$155.00 per service</p>

	RR-7 Alcohol Service from Bar: \$250.00 RR-8 Lodging < 25 Rooms: \$250.00 RR-9 Lodging 25 to 99 Rooms: \$300.00 RR-10 Lodging 100 Rooms or More: \$450.00 RR-11 Lodging 1 to 4 Cabins: \$250.00 RR-12 Lodging 5 to 9 Cabins: \$350.00 RR-13 Lodging 10 Cabins or More: \$400.00 MHP/RCA/SECA Plan Review RR-14 Less than 25 sites: \$250.00 RR-15 25 to 99 sites: \$300.00 RR-16 100 sites or more: \$450.00
Variance Application Fee	VF-1 Program Areas as allowed: \$150.00
Immunizations	High Dose Flu Vaccine (no insurance) \$91.00 Flu Vaccine (no insurance) \$45.00 Hepatitis B (no insurance) \$58.00 per shot
Homemaker Services	\$22.00 per hour Sliding Fee Scale Cost varies

Recorder

Abstracting	Certificates: \$100.00 Entries: \$6.00 per entry Names: \$15.00 per name Covers: \$5.00 Caption Sheet: \$5.00 Plats: \$1.00 per plat Exhibits: \$1.00 per page Rushed Order Fee: \$25.00
Track Searches	\$100.00 current owner track search \$130.00 Two owner or 30 year track search \$220.00 Back to plat, 3 deed or 40 year search \$300.00 40 year search with deeds and easements back to Patent
Abstract Property*	Recording Fee: \$46.00, no limit of pages

	Each additional document cited over 4 (Recording of Satisfaction, Partial Release or Assignment): \$10.00 per each additional document Plat Recording Fee: \$56.00 Well Certificate: \$50.00, required if a Certificate of Real Estate Value is required)
Torrens Property*	Recording Fee: \$46.00, no limit of pages Each additional document cited over 4 (Recording of Satisfaction, Partial Release or Assignment): \$10.00 per each additional document Condition of Title/Certified Copy of Title Certificate: \$50.00 Plat Recording Fee: \$56.00 Registered Land Survey: \$56.00 Well Certificate: \$50.00, required if a Certificate of Real Estate Value is required) Full Size Certified Copy of Registered Land Survey: \$15.00 Full Size Non-Certified Copy of Registered Land Survey: \$10.00 Additional New Certificate or Residue Certificate: \$40.00 Additional Memorials: \$20.00
Attested or Confirmed Copies of Recording*	\$2.00
Photocopying	\$3.00 for the first 2 pages and \$0.50 per page after
Certified Copy*	\$10.00
Tax Lien Search*	\$20.00 per name
Plat*	\$10.00 for a Non-Certified Copy
RecordEase Web	Monthly Subscription: \$30.00 Search fee: \$0.50 View Document Image: \$2.00 View Certificate of Title: \$3.00 View Tract Report Card: \$3.00

Sheriff

Accident and Incident Reports	\$5.00
Photo Reproduction	Non-color: \$1.00 Color: \$2.00
Video or Audio Recordings	\$15.00

CD's of Photographs	\$15.00
Record Research and Production of Documents	Administrative Staff Hourly Rate
Civil Process Document Service	\$40.00 per person City of Breckenridge Mileage: \$10.00 Mileage outside of Breckenridge city limits, including unsuccessful attempts: \$0.75 per mile Mortgage Foreclosure Sales: \$50.00 Mortgage Redemption: \$75.00 Writ of Execution Collections: 10% of the first \$250.00 and 6% of the balance Posting: \$40.00 Not found: \$40.00
Deposit Fees for Papers	\$50.00
Seizures/Removal of Property	Deputy Hourly Rate
Permit to Carry	\$100.00
Permit to Carry Renewal	\$75.00
Permit to Carry Duplicate/Replacement Card	\$10.00
Booking Fee	\$25.00
Fingerprints	\$15.00
Pay for Stay	\$25.00 per day
Urinalysis	\$15.00
Work Release	\$25.00 per day