

COMMISSIONER PROCEEDINGS

April 16th, 2024, Minutes

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, April 16th, 2024. Commissioner Busko was absent.

CALL TO ORDER

Board Chair Klindt called the meeting to order at 9:02 A.M.

PLEDGE OF ALLEGIANCE

COUNTY ATTORNEY OATH OF OFFICE

Board Chair Klindt swore Derek Ganzhorn as County Attorney.

APPROVAL OF THE AGENDA WITH ADDITIONS

On a motion by Green, seconded by Larson and unanimously carried, the agenda was approved with additions.

APPROVAL OF CONSENT AGENDA

On a motion by Larson, seconded by Braton and unanimously carried, the consent agenda items were approved as follows:

1. Approve Minutes of the April 2nd, 2024, Board Meeting
2. Approve April 16th, 2024, Electronic Fund Transfers
3. Approve April 16th, 2024, Bills and Claims

HEALTH AND HUMAN SERVICES REPORT

Becky Tripp, Health and Human Services Director, provided a monthly department report.

APPROVAL TO HIRE A PUBLIC HEALTH EDUCATOR FOR HEALTH AND HUMAN SERVICES

On a motion by Green, seconded by Larson and unanimously carried, to hire a Public Health Educator for Health and Human Services.

DISCUSSION REGARDING WHAT IS PHEP AND RESPONSE SUSTAINABILITY

Becky Tripp, Health and Human Services Director and Ashley Wiertzema, Public Health Supervisor, presented information on PHEP and Response Sustainability.

COUNTY ADMINISTRATION REPORT

Stephanie Sandbakken, County Administrator, provided a department report.

APPROVAL OF SUMMER HOURS PENDING RESOLUTION

On a motion by Green, seconded by Braton and unanimously carried, to approve summer hours pending resolution approval.

APPRECIATION FOR YEARS OF SERVICE TO BRENDA CONZEMIUS

Board Chair Klindt presented Brenda Conzemius a Appreciation for years of service with Wilkin County.

DISCUSSION REGARDING THE LETTER FROM THE CITY OF BRECKENRIDGE AND RESPONSE

Discussion regarding a response to the letter from the City of Breckenridge and a unanimous decision was made to not meet with the City of Breckenridge and a letter was agreed to for the County response.

ADDITIONS

RESOLUTION DECLARING LOST OR DESTROYED WARRANT

On a motion Green, seconded by Larson and unanimously carried, the Board approved the following resolution:

**Resolution 7-2024
Lost or Destroyed Warrant – Sec 471.415 Minnesota Statutes**

WHEREAS, **Steven Haire**, of Breckenridge, MN, has filed her/his affidavit stating that Warrant No. 76852, issued in his/her favor, in the amount of \$75.00, has been lost or destroyed in the following manner:

Lost in mailing; and,

WHEREAS, Sec. 471.415, Minnesota Statutes provide for issuing duplicate warrants for those lost or destroyed and without the filing of indemnifying bond to cover same upon the approval of the Governing Body of the County.

THEREFORE, BE IT RESOLVED, that the County Auditor be authorized to issue a duplicate of the above-mentioned warrant without filing an indemnifying bond and after payment has been stopped on the original warrant issued, by the County Treasurer.

Adopted this 16th day of April, 2024.



Eric Klindt
Board Chair

Attes 

Stephanie Sandbak **ken**
County Administrator

{Seal}

APPROVAL TO HIRE A TEMPORARY AUDITOR-TREASURER

On a motion by Larson, seconded by Braton and unanimously carried, to approve the hiring of a Temporary Auditor-Treasurer.

APPROVAL TO ADD TARAH YAGGIE AS A SIGNER ON THE BREMER BANK ACCOUNT

On a motion by Green, seconded by Braton and unanimously carried, to have Tarah Yaggie added as a signer on the Bremer Bank account as a signer.

DISCUSSION REGARDING THE BUFFALO RED RIVER WATERSHED

Discussion regarding the Buffalo Red River Watershed and the re-appointment of their board members.

COURT STAFF VOICE CONCERNS REGARDING COURTHOUSE SUMMER HOURS

Judge Amy Doll and Chief Judge Stephanie Backman voiced concerns regarding courthouse summer hours and the access that citizens would have to get to the courtroom and services that they provide. The Board reassured them that access will be available to those areas that are needed to provide those services.

COMMITTEE REPORTS/DISCUSSION


- Commissioner Green is unable to attend the Placement Prevention Committee and the Western Probation Service, Eric Klindt stated that he could attend and if unable to attend, Dennis Larson will be able attend.
- Commissioner Larson attended the Richland-Wilkin Joint Power Board meeting, the Counties Providing Technology meeting, along with the Lakes and Prairies Community Action Executive Board meeting and the EDA meeting,
- Commissioner Braton attended the Buffalo Red River Watershed meeting and the Richland-Wilkin Joint Power Board meeting. He also received a phone call from a citizen of Wilkin County and wanted to say that he was very pleased with the grading of his road.
- Commissioner Klindt attended the EDA meeting, the Buffalo Red River Watershed meeting. Also, the West Region Juvenile Detention meeting and the Western Probation Service.

With no further business before the Commission at this regular meeting and the next regular meeting date set for May 7th, 2024, in the Commissioners Room at 9:00 A.M.

Commissioner Klindt adjourned the meeting at 10:18 A.M.



Eric Klindt
Board Chair

Attest: 
Stephanie Sandbakken
County Administrator

(Seal



**Exhibit A
Warrants and Bills**

Per Minn. Stat. 375.12, the number of claims totaling \$2,000 or less were 83, amounting to \$38,263.80.

<u>Vendor Name</u>	<u>Amount</u>
Brian's Repair	2,379.06
City Of St. Cloud	10,645.66
Code 4 Services, Inc.	12,863.17
Counties Providing Technology	7,162.00
CW Valley Co-Op	2,623.51
Farmers Union Oil Of Southern	6,022.20
Government Management Group	4,000.00
Granite Electronics	3,318.95
Hildi, Inc.	2,950.00
Homeward Animal Shelter Inc.	4,529.76
Jirak Trucking, Inc.	2,025.00
Liberty Tire Services, Llc	2,370.65
Mn County Attorneys Assn	2,454.00
Mn Human Services	10,955.73
Mn Human Services	12,416.62
Mn Human Services	2,794.54
Mn Human Services	5,477.86
Mn Human Services	4,919.69

Motorola Solutions Connectivity, Inc.	23,089.00
Northland Business Systems	2,905.81
POWERPHONE, INC	3,085.70
Pro-West & Associates, Inc.	2,852.92
RDO Equipment Co.	2,680.37
Regents Of The U Of M	12,097.20
Schmitt's Plumbing & Heating, Inc.	4,590.00
Summerville Electric, Inc	10,908.94
Summerville Electric, Inc	11,111.19
Summit Food Service, LLC	10,956.15
TOWN & COUNTRY HEATING, COOLING,	4,425.14
West Central Regional Juvenile	15,592.00
Wilkin Co Auditor-Treasurer	10,946.64
Total	253,413.26