

COMMISSIONER PROCEEDINGS

April 2nd, 2024

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on Tuesday, April 2nd, 2024. Commissioner Braton joined the meeting via teams from the Split Trail RV Park, 513 N Los. Ebanos Road, Mission, TX 78572

CALL TO ORDER REGULAR MEETING

Board Chair Klindt called the meeting to order at 9:00 A.M.

PLEDGE OF ALLEGIANCE

OUTSTANDING SERVICE AWARD TO LAURIE SCHEPPER

For Laurie Schepper Outstanding Service to Wilkin County and Highway Department, she was awarded the Outstanding Service Award.

APPROVAL OF THE AGENDA WITH ADDITIONS

On a motion by Larson, seconded by Green and unanimously carried, the agenda was approved.

APPROVAL OF CONSENT AGENDA

On a motion by Larson, seconded by Green and unanimously carried, the consent agenda items were approved as follows:

1. Approve Minutes of the March 19th, 2024, Meeting.

HIGHWAY DEPARTMENT REPORT

Brian Noetzelman, County Engineer, Troy Wright, Assistant County Engineer, and Tim Christopher, Maintenance Superintendent provided a monthly department report.

APPROVAL TO AWARD BID TO MARK SAND AND GRAVEL

On a motion by Larson, second by Busko and unanimously carried, to award bid for SAP 084-619-044 (CSAH#19) and CP 084-2024-001 (Countywide Patchin) to Mark Sand Gravel Co. of Fergus Falls for \$2,485,843.77

APPROVAL TO PURCHASE AND PAY BY AUDITOR WARRANT A CA1600 WOBBLY RUBBER TIRE ROLLER

On a motion by Green, second by Larson and unanimously carried, to purchase and pay by Auditor warrant a CA1600 Wobbly Rubber Tire Roller from Conquest Equipment for \$19,500.00

APPROVAL TO PURCHASE AND PAY BY AUDITOR WARRANT A 14' XL2100 GRAVEL TRAILER PUP

On a motion by Braton, second by Busko and unanimously carried, to purchase and pay by Auditor warrant a 14' XL2100 Gravel Trailer Pup from Midland Manufacturing Limited for \$40,900.00

APPROVAL OF BID REGARDING BOILER REPAIRS IN COURTHOUSE

On a motion by Larson, second by Braton and unanimously carried, to accept the bid from G&R Controls for repairs to the boiler in courthouse in the amount of \$11,105.00.

APPROVAL TO ADVERTISE TO GET PROPOSALS FOR THE REPLACEMENT OF A HEAT PUMP

On a motion by Busko, second by Green and unanimously carried, to advertise and get proposals for the replacement of a water-to-water heat pump system in the Law Enforcement Center.

TRIPLE S SNOW AND LAWN SERVICE CONTRACT REGARDING HEALTH AND HUMAN SERVICES

Discussion was had regarding snow and lawn care that is currently being provided by Triple S Snow and Lawn Services to the Health and Human Services building. Contract discussions were had and the Board consensus was that the budget item that was currently in Health and Human Services budget was to be transferred to Building Maintenance budget.

COUNTY ADMINISTRATION REPORT

Stephanie Sandbakken, County Administrator, provided a department report.

APPROVAL OF CREDIT CARD FOR JESSICA PAUNA IN HEALTH AND HUMAN SERVICES

On a motion by Larson, second by Busko and unanimously carried, the approval of the use of the Wilkin County credit card to Jessica Pauna (HHS).

ADDITIONS

SMALL CITIES DEVELOPMENT PROGRAM APPLICATION

On a motion by Larson, second by Busko and unanimously carried, for approval of the authorized official's signature for the Small Cities Development Program Application.

COMMITTEE REPORTS/DISCUSSION

- Commissioner Klindt attended the Breckenridge City Council meeting, also attended the Emergency Service Radio meeting and the Department Head meeting.
- Commissioner Larson attended the Council Providing Technology meeting, the Minnesota Rural Counties meeting and the RWJPA meeting.
- Commissioner Busko attended the Leadership Meeting (AMC) and the Committee for Workplace Success and the Breckenridge City Council meeting.
- Commissioner Braton attended the RWJPA meeting Lake Agassiz Regional Library Board meeting and the Buffalo Red River Watershed District meeting.

With no further business before the Commission at this regular meeting and the next regular meeting date set for April 16th, 2024, in the Commissioners Room at 9:00 A.M., Commissioner Klindt adjourned the meeting at 9:49 A.M.



Eric Klindt
Board Chair

Attest: 
Stephanie Sandbakken
County Administrator

