

COMMISSIONER PROCEEDINGS

June 20, 2023

Minutes of the Wilkin County Board of Commissioners held at the courthouse, Breckenridge, Minnesota, on Tuesday, June 20, 2023. Commissioners Green and Hovland were absent.

CALL TO ORDER REGULAR MEETING

Vice Board Chair Klindt called the meeting to order at 1:00 p.m.

APPROVAL OF THE AGENDA

On a motion by Busko, seconded by Larson and unanimously carried, the agenda was approved with additions.

APPROVAL OF THE CONSENT AGENDA

On a motion by Larson, seconded by Busko and unanimously carried, the consent agenda items were approved as follows:

1. Approve Minutes of the June 13, 2023 Meeting
2. Approve Minutes of the June 13, 2023 Board of Equalization meeting
3. Approve Warrants and Bills for June 20, 2023
4. Approve Quarterly Vehicle Usage Report
5. Approve Alcohol and Drug Free Workplace Policy and Procedures
6. Accept donation of 3,000 pairs of socks from Bombas Giving Team
7. Accept donation of 12 bundles of handmade newborn items from Bundles of Love Charity
8. Approve \$1,250 grant from Dancing Sky Area on Aging for MIPPA Medicare Education Event
9. Approve Residential Housing Agreement with Twin Town Villa
10. Approve Residential Housing Agreement with Pioneer Senior Cottages

APPROVAL OF PER DIEMS

On a motion by Busko, seconded by Larson and unanimously carried, the Board approved the following per diems to-wit:

Rick Busko	\$ 675.00
Jonathan Green	\$ 0.00
Lyle Hovland	\$ 0.00
Eric Klindt	\$ 675.00
Dennis Larson	\$ 450.00

COUNTY RECORDER QUARTERLY REPORT

Bryon Blair, Wilkin County Recorder, provided a quarterly update. The report included a discussion on obtaining quotes for scanning the mortgage books. Bryon will share the quotes at a future Board meeting.

WILKIN COUNTY 4-H UPDATE

Monique Stelzer, Wilkin County Extension Educator, provided a program and outreach update. By the end of the year, they are hoping to have 220 children participating in 4-H and the various clubs available.

BUILDING MAINTENANCE REPORT

Glen Roberge, Building Maintenance, provided a quarterly department report. There was discussion regarding the replacement of the heat pumps. Quotes will be obtained and presented at a future Board meeting.

HEALTH AND HUMAN SERVICES REPORT

Becky Tripp, Health and Human Services Director, provided a monthly department report. The report included information from Ashley Wiertzema, Public Health Supervisor, regarding a volunteer from AmeriCorps to obtain information for a health improvement program for our community, via survey through a county email. The county email request was denied. The survey information will be obtained through a different method.

APPROVAL OF COMPUTER PURCHASE FOR VSO

Russ Foster, Veterans Service Officer, requested to purchase computer equipment to be paid by auditor warrant with grant funding prior to June 30, 2023, in the amount of \$3,206.16. On a motion by Busko, seconded by Larson and carried, the purchase and payment were approved.

NEXT ERA ENERGY RESOURCES

Next Era Energy Resources provided an update to the County Board.

With no further business before the Commission at this regular meeting and the next regular meeting date set for July 11, 2023, in the Commissioners Room at 1:00 p.m., Commissioner Klindt adjourned the meeting at 2:33 p.m.

Eric Klindt
Vice Board Chair

Attest: _____
Brenda Conzemius
Deputy Auditor-Treasurer
(Seal)

Exhibit A
Warrants and Bills

Per Minn. Stat. 375.12, the number of claims totaling \$2,000.00 or less were 112, amounting to \$50,875.47.

<u>Vendor Name</u>	<u>Amount</u>
Advanced Correctional Healthcare, Inc.	5,083.25
Blazer Express	2,648.27
Brian's Repair	2,062.64
City Of Breckenridge	2,500.00
Colonial Enterprises Inc.	14,300.00
Comstock Construction, Inc	15,533.76
Conzemius Oil Company	2,890.14
Counties Providing Technology	6,879.00
CW Valley Co-Op	3,106.68
Daily News	2,261.21
David Drown Associates, Inc.	20,500.00
Department of Transportation	9,503.82
Farmers Union Oil Of Southern	8,381.32
GovOffice	4,003.75
Heinen Environmental Services, Inc.	13,395.00
Hoofbeats for Healing	2,500.00
Kids Konnection	2,500.00
Liberty Tire Services, Llc	4,486.30
Machine Design, Inc.	2,306.95
MCCC LOCKBOX	4,095.00
Mn Human Services	2,620.70
Mn Human Services	5,201.73
Olson Oil Company, Inc	4,396.93
PICTOMETRY International Corp.	26,456.25
Pro-West & Associates, Inc.	2,585.77
RDO Equipment Co.	3,433.30
Someplace Safe	2,500.00
SOUTHERN VALLEY ECI	2,500.00
Summit Food Service, LLC	9,972.14
Todd's Welding Shop, Inc	2,125.61
Triple S Services LLC	2,037.50
Turner Sand & Gravel, Inc.	4,858.75
We Care Coalition	2,500.00
West Central Regional Juvenile	16,098.00
Wilkin County Public Health	2,500.00