

COMMISSIONER PROCEEDINGS

August 20th, 2024

Minutes of the Wilkin County Board of Commissioners held at the Courthouse, Breckenridge, Minnesota, on August 20th, 2024.

CALL TO ORDER REGULAR MEETING

Board Chair Klindt called the meeting to order at 9:00 A.M.

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

On a motion by Green, seconded by Braton and unanimously carried, the agenda was approved.

APPROVAL OF THE CONSENT AGENDA

On a motion by Larson, seconded by Busko and unanimously carried, the consent agenda items were approved as follows:

- 1) Approve Minutes of the August 6th, 2024, Board Meeting
- 2) Approve August 20th, 2024, Electronic Fund Transfers
- 3) Approve August 20th, 2024, Bills and Claims
- 4) Approve Per Diems
- 5) Approve Amended TriMin Systems Inc. and MnCCC IFS support Agreement

APPROVAL OF PER DIEMS

On a motion by Larson, seconded by Busko and unanimously carried, the Board approved the following per diems to-wit:

Rick Busko	\$ 525.00
Jonathan Green	\$ 450.00
Eric Klindt	\$ 375.00
Jon Braton Sr.	\$ 450.00

UPDATE ON INFINITY CENTER AND CHILDREN’S DISCOVERY CENTER

Bruce Yaggie, Jason Schuler and Jay Schuler provided the Board with a presentation and updates on the Infinity Center, along with Beth Deal, Joni Frolek, Madison Yaggie Schuler and Kristin Brevik from the Children's Discovery Center. The County Board reconfirmed their support for both the Infinity Center and the Children's Discovery Center, with the confirmation of the Resolution and the Donation Pledge form regarding the 3:1 match up to \$5,000,000.00.

HEALTH AND HUMAN SERVICES REPORT

Becky Tripp, Health and Human Services Director, provided a monthly department report.

ST. MARY’S NURSING SERVICE CONTRACT FOR 2024-2025

On a motion by Larson, seconded by Green and unanimously carried, the renewal of St. Mary’s Nursing Service Contract for the 2024-2024 school year was approved.

DIRECTOR OF EMERGENCY MANAGEMENT AND ENVIRONMENTAL SERVICES

Breanna Koval, Director of Emergency Management and Environmental Services discussed the proposed increase to the solid waste user fee. Board reached a consensus.

COUNTY SHERIFF’S OFFICE

Tony Harris, County Sheriff discussed the staff shortage for the Wilkin County Sheriff’s Department and its current impact. No action was taken.

COUNTY ADMINISTRATION REPORT

Stephanie Sandbakken, County Administrator, provided a department report.

WILKIN COUNTY NON-CERTIFIED RING DIKE GRANT PROGRAM POLICY

On a motion by Green, seconded by Laron and unanimously carried, the Wilkin County Non-Certified Ring Dike Program Policy was approved

CAPITAL BUILDING PROJECT FUNDING REQUEST POLICY

On a motion by Green, seconded by Laron and unanimously carried, the Capital Building Project Funding Request Policy was approved.

2025 HEALTH INSURANCE PLANS APPROVED

On a motion by Busko, seconded by Green and unanimously carried, the 2025 insurance plans will be changing from Blue Cross and Blue Shield to Minnesota Healthcare Consortium (MHC) effective January 1, 2025, as recommended by the Insurance Committee.

\$1500.00 plan remains frozen.

RESOLUTION TO RE-APPOINT THE COUNTY ASSESSOR

On a motion by Green, seconded by Laron, the resolution was tabled for further discussion. Motion failed.

AMENDMENT TO RICHLAND COUNTY JAIL AGREEMENT

On a motion by Green, seconded by Busko and unanimously carried, the amendment to the Richland County Jail Agreement was approved.

AMENDMENT TO THE FOOD SERVICE MANAGEMENT AGREEMENT

On a motion by Larson, seconded by Braton and unanimously carried, the amendment to the Food Service Management Agreement was approved.

WILKIN COUNTY PARTICIPATION IN DRUG COURT

On a motion by Braton, seconded by Laron and unanimously carried, to discontinue the County's participation in Drug Court, was approved.

DISCUSSION FOR RECYCLING HOURS AT WILKIN COUNTY RECYCLING CENTER

Brianna Koval, Director of Emergency Management and Environmental Services, requested to continue summers hours through October 31, 202, due to staff shortage. Board Consensus.

REQUEST FOR A CHANGE OF HOURS FOR THE VETERANS SERVICE OFFICER

A request from the Veterans Service Officer to reduce weekly hours from 40 hours to 36 hours was denied with Board Consensus.

RESPONSE TO THE CITY OF BRECKENRIDGE LETTER

On a motion by Braton, seconded by Green and unanimously carried, to issue no response to the City of Breckenridge was approved.

COMMITTEE REPORTS/DISCUSSION


- Commissioner Braton attended the watershed meeting, a Richland-Wilkin Joint Powers Board meeting, and received a tour of the Children's Discovery Center.
- Commissioner Larson attended the Richland-Wilkin Joint Powers Board meeting, the Adult Protection Team meeting and toured the Children's Discovery Center.
- Commissioner Green attended a SVEDA meeting and received a tour of the Children's Discovery Center.
- Commissioner Busko attended a zoom meeting for the Public Health Board meeting.
- Commissioner Klindt received a tour of the Children's Discovery Center.

With no further business before the Commission at this regular meeting and the next regular meeting date set for August 6th, 2024, in the Commissioners Room at 9:00 a.m., Commissioner Klindt adjourned the meeting at 11:08 a.m.



Eric Klindt
Board Chair

Attest:



Stephanie Sandbakken
County Administrator

(Seal)

Exhibit A
Warrants and Bills

Per Minn. Stat. 375.12, the number of claims totaling \$2,000.00 or less were 77, amounting to \$33,640.81.

<u>Vendor Name</u>	<u>Amount</u>
Advanced Correctional Healthcare, Inc.	4,818.41
Blazer Express	3,209.17
Brian's Repair	5,581.11
Conzemius Oil Company	3,458.94
Counties Providing Technology	7,482.00
CW Valley Co-Op	2,833.23
DEPARTMENT OF TRANSPORTATION	4,101.27
Digital Guru, Inc.	29,740.49
Election Systems & Software, Inc.	3,024.31
Farmers Union Oil Of Southern	20,961.92
Krause Brothers Construction, Inc.	29,903.77
Lake Agassiz Regional Library	14,922.50
Liberty Tire Services, LLC	4,754.92
Marshall Law Office	3,500.00
Mn Human Services	4,158.60
Mn Human Services	2,896.24
Mn Human Services	2,841.85
Mn Human Services	3,893.03
Mn Human Services	2,728.62
Mn Human Services	2,676.82
MNCCC LOCKBOX	11,068.80
Otter Tail County Treasurer	15,227.14
RDO Equipment Co.	5,921.20

River Valley Forensic Services, P.A.	2,528.00
Summit Food Service, LLC	8,810.95
Todd's Welding Shop, Inc	2,019.15
True North Steel	48,327.08
Turner Sand & Gravel, Inc.	158,748.88
West Central Regional Juvenile	32,294.00
WEX BANK	3,212.37
Zoho Corporation	5,932.80