

## Wilkin County Policy

### Distribution of Geographic Information System (GIS) Information/Data

The Minnesota Data Practices Act (MNDPA), which is Chapter 13 of Minnesota Statutes, regulates how government data are collected, created, stored, maintained, used and disseminated. It establishes a presumption that government data are public and are accessible by the public for both inspection and copying unless there is federal law, a state statute, or a temporary classification of data that provides that certain data are not public.

The MNDPA allows government agencies to charge for making, certifying, and compiling copies. This act also allows for fees to be charged when the data has commercial value and significant public funds have been spent by the County or Agency to provide such data in multiple formats, with an emphasis on electronic processes.

Wilkin County will provide GIS data for public viewing via the internet on Wilkin County's website at no charge.

Wilkin County will retain control of some GIS data. Wilkin County has identified entities that will be required to pay for this data and entities that are not required to pay a fee.

The following entities required to pay for GIS data include but are not limited to:

- For profit entities (i.e. Engineers, Consultants, Realtors, Appraisers, and Surveyors)
- State Agencies
- Federal Agencies
- *Exception – Fees may be waived to any of the above listed if the entity will provide Wilkin County with digital GIS data to Wilkin County in return for Wilkin County data. GIS data submitted to Wilkin County must be presented in a preapproved format by Wilkin County.*

The following entities are not required to pay for GIS Data:

- Adjacent Counties to Wilkin County including Richland County, North Dakota
- All cities in Wilkin County
- City of Wahpeton, North Dakota
- Buffalo-Red and Bois de Sioux Watershed Districts
- Not for Profit Organizations
- Those who access the data without assistance from Wilkin County's open portal.

*Requests from these entities may require a fee from Wilkin County's GIS contactor (Pro-West).*

<b>GIS Fee Schedule</b>	<b>Fee</b>	<b>Comments</b>
*Countywide GIS/Tax Parcel Layer	\$3,000.00 + GIS contractor fee	over 8100 parcels
**Individual Tax Parcels	\$0.50 / parcel + GIS Contractor fee	Minimum Charge \$20.00
***Individual GIS Layers	\$5.00/Layer + GIS Contractor fee	Minimum Charge \$20.00

\*The Countywide GIS/Tax Parcel Layer will include the following data layers/information.

Parcel Annotation	Plat Annotation	Section Corners	GPS Driveway Points
Roads	Railroads	Rivers/streams	Road Right-of Ways
Sections	Townships	Aerial Photography	Property/Taxpayer Information

\*\* Individual Tax Parcels will include all of the same data layers/information as listed above.

\*\*\* Individual GIS Layers include but are not limited to all of the same layers available on the Wilkin County Website except for the tax parcel layer.

All GIS data/layers that are not security or privacy sensitive will be made available. The data will be distributed in ESRI shape file or geo-database layer format.

**Recipients of GIS data are required to sign a “Waiver/Release for Errors and Omissions in Data” and a “Distributions Liability Statement”.**