

**MINUTES**  
**Board of Supervisors Meeting**  
**July 13, 2022**  
**Wilkin Soil and Water Conservation District**  
**1150 Highway 75 North, Breckenridge, Minnesota**

Gowin called the meeting to order at 7:00 a.m.

Members Present: Kyle Gowin, Chairman  
Jared Nordick, Vice Chairman  
Joshua Deal, Treasurer  
Pam Hendrickson, Public Relations & Information

Members Absent: Ross Aigner, Secretary

Others Present: Craig Lingen, District Manager - Acting  
Diane Lommel, District Clerk  
Kim Melton, District Technician  
Patrick Brejcha, District Technician

Motion made by Nordick to approve the regular board meeting minutes of June 8, 2022.  
Seconded by Hendrickson. Motion carried.

Motion made by Nordick to approve the financial statements dated June 30, 2022. Seconded by Deal.  
Motion carried.

Melton gave update on Area I meeting.

Motion made by Hendrickson to approve Percent Based Conservation Practice Assistance Contract #FY21-STSO5 (Jeff Braton). The total project cost is \$15,800.00 with cost share payment not to exceed \$10,000.00 or 75 percent of the total eligible cost to establish the conservation practice.  
Seconded by Nordick. Motion carried.

Motion made by Nordick to approve Minnesota BWSR 2023 CREP Outreach and Implementation grant in the amount of \$117,801.00. Seconded by Hendrickson. Motion carried.

Motion made by Nordick to approve State of Minnesota professional and technical services contract #213262 for observation wells. Seconded by Hendrickson. Motion carried.

Motion made by Nordick to approve Greater MSP strategic services agreement in the amount of \$25,000.00 (2023) and \$15,000.00 (2024). Seconded by Hendrickson. Motion carried.

Motion made by Nordick to approve 2023 draft budget as presented. Seconded by Deal. Motion carried.

Motion made by Nordick to select Kyle and Sue Gowin as the 2022 Outstanding Conservation Cooperators. Seconded by Deal. Abstained: Gowin. Motion carried.

Motion made by Hendrickson to approve final cost share payment of \$12,933.75 representing 75 percent of the total cost of \$17,245.00 concerning #FY18-BUFF80 (Mark Miller). Seconded by Nordick. Motion carried.

Motion made by Nordick to approve final cost share payment of \$7,470.00 representing 75 percent of the total cost of \$9,960.00 concerning #FY18-BUFF76 (Richard Yaggie). Seconded by Hendrickson. Motion carried.

Motion made by Deal to approve Flat Rate Conservation Practice Assistance Contract #FY22-CCI-001 (Jeff Braton). The total project cost is \$1,047.00 with incentive payment not to exceed a flat rate of cover crop species of 30 acres at \$34.90 per acre. Seconded by Nordick. Motion carried.

Motion made by Hendrickson to approve Flat Rate Conservation Practice Assistance Contracts #FY22-CCI-004 (Steve Dohman), #FY22-CCI-005 (Dohman Farms, Inc.), and FY22-CCI-006 (Joe Wulfekuhle). The total project cost is \$1,745.00 with incentive payment not to exceed a flat rate of cover crop species of 50 acres at \$34.90 per acre. Seconded by Nordick. Motion carried.

Motion made by Deal to approve Percent Based Conservation Practice Assistance Contract #FY21-01 (Milan Drewlow). The total project cost is \$800.00 with cost share payment not to exceed \$400.00 or 50 percent of the total eligible cost to establish the conservation practice. Seconded by Hendrickson. Motion carried.

Motion made by Hendrickson to approve final cost share payment of \$2,677.50 representing 75 percent of the total approved cost of \$3,570.00 concerning cost share contract #FY20-02 (Alan M. Brandt), due to all criteria having been met under the current Minnesota State Cost Share Rules. Seconded by Nordick. Motion carried.

Discussion was held regarding deposits on no-till drill rental and fees paid to supervisors for maintenance on field equipment.

Melton reviewed Amendment 1 to SWIFT Contract #178833 for RRVDWM – Section 16 and 24.

Project, program, and workload updates were given by District staff and supervisors.

Motion made by Nordick to approve June bills as presented. Seconded by Hendrickson. Motion carried.

Gowin set the next meeting for Wednesday, August 10, 2022 at 7:00 a.m.

Motion made by Hendrickson to adjourn the meeting at 8:25 a.m. Seconded by Nordick. Motion carried.

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Secretary

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Date