

**MINUTES**  
**Board of Supervisors Meeting**  
**June 12, 2024**  
**Wilkin Soil and Water Conservation District**  
**1150 Highway 75 North, Breckenridge, Minnesota**

Aigner called the meeting to order at 8:00 a.m. held at the Wilkin County Recycling Center.

Members Present:     Ross Aigner, Chairman  
                              Kyle Gowin, Vice Chairman  
                              Jared Nordick, Secretary  
                              Joshua Deal, Treasurer  
                              Bruce Nelson, Public Relations & Information

Others Present:        Brenda Conzemius, Office Administrator  
                              Kim Melton, Resource Specialist  
                              Patrick Brejcha, Field Technician  
                              Eric Stroh, Resource Specialist  
                              Beatrice Newman, Resource Specialist  
                              Jamieson Volk, NRCS

Motion made by Gowin, seconded by Nelson to approve the regular board meeting minutes of May 8, 2024, Special Meeting May 15, 2024, and Special Meeting May 29, 2024. Motion carried.

Motion made by Deal, seconded by Nordick to approve the financial statements dated May 31, 2024. Motion carried.

Members attending the Area 1 meeting in Mahnomen, Minnesota, on June 18, 2024, are Newman, Stroh, and Aigner. The resolutions being presented at the Area 1 meeting were discussed, no action taken.

Motion made by Nordick, seconded by Gowin to approve the application for a credit card for each employee. The debit cards will all be cancelled after the approval of the credit cards. Motion carried.

The Board discussed fees for seeding, trees, and equipment for SWCD employees. Trees and seed will be billed at District cost, equipment charges will be invoiced at rates charged to the public. Motion made by Gowin, seconded by Nelson. Motion carried.

Motion made by Gowin, seconded by Nelson, to approve two Cover Crop Incentive (CCI) contracts FY24-CCI-03 and FY24-CCI-04 at \$1,650.00 each. Motion carried.

Motion made by Gowin, seconded by Nelson to approve the payment of the Conservation Practice Assistance Contract FY24-03 in the amount of \$1,179.37. Motion carried.

Motion made by Gowin, seconded by Nordick to approve a ROTH option for all employees through the Minnesota State Retirement System (MSRS). Motion carried.

Motion made by Deal, seconded by Nelson to approve the purchase of a desktop scanner. Motion carried.

Motion made by Nordick, seconded by Deal to allow the payout of vacation and a portion of sick leave for a retiree to the MN DCP through MSRS. Motion carried.

Motion made by Nordick, seconded by Deal to approve all bills as presented. Motion carried.

Motion made by Gowin, seconded by Deal to approve the preliminary budget for FY 2025 with one correction. Motion carried.

Motion made by Nordick, seconded by Nelson to approve summer hours from May 1<sup>st</sup> to October 1<sup>st</sup> each year beginning on June 17, 2024. Motion carried.

Motion made by Gowin, seconded by Deal to approve the closing of the office on July 5, 2024, as a paid holiday. Motion carried.

Motion made by Gowin, seconded by Nelson to approve outreach spending for field day on July 10, 2024, in the amount of \$7,000.00. Motion carried.

Project, program, and workload updates were given by District staff, supervisors, and NRCS staff.

Nordick stated there will be a Tile Demonstration at the Jared Nordick Farm held in conjunction with the MN Department of Agriculture on August 22, 2024.

Aigner set the next meeting for Wednesday, July 10, 2024 at 8:00 a.m. at the Wilkin County Recycling Center.

Motion made by Nordick, seconded by Nelson to adjourn the meeting at 9:48 a.m. Motion carried.

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Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date