

**MINUTES**  
Board of Supervisors Meeting  
November 9, 2022  
Wilkin Soil and Water Conservation District  
1150 Highway 75 North, Breckenridge, Minnesota

Gowin called the meeting to order at 8:00 a.m.

Members Present: Kyle Gowin, Chairman  
Jared Nordick, Vice Chairman  
Ross Aigner, Secretary  
Joshua Deal, Treasurer  
Pam Hendrickson, Public Relations & Information

Members Absent: None

Others Present: Diane Lommel, District Clerk  
Kimberly Melton, District Technician  
Patrick Brejcha, Field Technician  
Jamieson Volk, NRCS

Motion made by Nordick to approve the regular board meeting minutes of October 19, 2022.  
Seconded by Hendrickson. Motion carried.

Motion made by Nordick to approve the financial statements dated October 31, 2022. Seconded by  
Hendrickson. Motion carried.

Discussion was held regarding increased office space needs.

Motion made by Hendrickson to approve Flat Rate Conservation Practice Assistance Contract #FY22-  
CCI-040 (Luke Wiertzema). The total project cost is \$1,745.00 with incentive payment not to exceed  
a flat rate of cover crop species of 50 acres at \$34.90 per acre. Seconded by Aigner. Motion carried.

Motion made by Aigner to approve final cost share incentive payment of \$1,745.00 for cover crop of  
50 acres at \$34.90 per acre concerning contracts #FY22-CCI-004 (Steve Dohman), #FY22-CCI-005  
(Dohman Farms, Inc.), #FY22-CCI-006 (Joe Wulfekuhle), #FY22-CCI-029 (Lawrence Deal), #FY22-  
CCI-030 (Kathy Deal), #FY22-CCI-031 (Tim Deal), #FY22-CCI-032 (Josh Deal), #FY22-CCI-033  
(Tom Gerner), #FY22-CCI-034 (Ideal Farms), #FY22-CCI-035 (Deal Enterprise), #FY22-CCI-036  
(Jeremy Tischer Farms), #FY22-CCI-037 (Kyle Gowin), #FY22-CCI-038 (Jerry Holzbauer), and  
#FY22-CCI-040 (Luke Wiertzema). Gowin: Abstained from Kyle Gowin contract. Deal: Abstained  
from Josh Deal, Ideal Farms and Deal Enterprise contracts. Seconded by Aigner. Motion carried.

Motion made by Aigner to approve final cost share payment of \$8,287.50 representing 75 percent of  
the total cost of \$11,050.00 concerning #CWF18-LOTR05 (Jeff Yaggie). Seconded by Nordick.  
Motion carried.

Motion made by Hendrickson to approve final cost share payment of \$26,460.00 representing 75  
percent of the total cost of \$35,280.00 concerning #CWF18-LOTR11 (Jeff Yaggie). Seconded by  
Aigner. Motion carried.

Motion made by Deal to approve final cost share payment of \$6,660.00 representing 75 percent of the total cost of \$8,880.00 concerning #FY18-BUFF81 (Jirak Brothers Farming). Seconded by Hendrickson. Motion carried.

Motion made by Nordick to approve final cost share payment of \$8,100.00 representing 75 percent of the total cost of \$10,800.00 concerning #CWF18-LOTR10 (Summit Farms 14). Seconded by Deal. Motion carried.

Motion made by Deal to approve final cost share payment of \$20,742.66 representing 75 percent of the total cost of \$27,656.88 concerning #FY21-BdSWD-WBIF-007 (Jay Miller). Seconded by Hendrickson. Motion carried.

Motion made by Deal to approve final cost share payment of \$25,202.24 representing 75 percent of the total cost of \$33,602.98 concerning #FY21-BdSWD-WBIF-006 (Doug Christensen). Seconded by Aigner. Motion carried.

Motion made by Hendrickson to approve final cost share payment of \$17,553.75 representing 75 percent of the total cost of \$23,405.00 concerning #CWF18-LOTR12 (Matt Jennen). Seconded by Aigner. Motion carried.

Motion made by Nordick to approve amendment of FY2021 State Cost Share #P21-5349 with an expiration date of 12/31/2023. Seconded by Aigner. Motion carried.

Motion made by Aigner to approve Non-Point Engineering and Enhanced Technical Assistance Agreement. Seconded by Hendrickson. Motion carried.

Motion made by Aigner to approve the amended joint powers agreement for the Red River Valley Conservation Service Area. Seconded by Nordick. Motion carried.

A decision to purchase a tractor and mower was tabled until additional bids are obtained.

Lommel stated the 2023 Ladies Night is scheduled for Thursday, March 30, 2023 at the Wahpeton Event Center.

Motion made by Deal to pay Vance Johnson \$1,000.00 for the use of land plot. Seconded by Nordick. Motion carried.

Motion made by Hendrickson to approve Melton annual leave January 23-27, 2023. Seconded by Nordick. Motion carried.

Project, program, and workload updates were given by District and NRCS staff and supervisors.

Motion made by Aigner to approve October bills as presented. Seconded by Nordick. Motion carried.

Gowin set the next meeting for Wednesday, December 7, 2022 at 8:00 a.m.

Motion made by Aigner to adjourn the meeting at 9:20 a.m. Seconded by Deal. Motion carried.

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Secretary

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Date